

BAINBRIDGE ISLAND FIRE DEPARTMENT BOARD OF COMMISSIONERS

Meeting Minutes

January 6, 2021

The January 6, 2021 Board of Fire Commissioners meeting was conducted “virtually” due to the restrictions put on public meetings by Governor Inslee. The restrictions were put in place due to the ongoing health concerns presented by the COVID-19 pandemic. Commissioners participated in the meeting remotely and the public was provided the opportunity to listen to the proceedings.

Chair Scott Isenman called the meeting to order at 6:30 PM. Present (remotely) were Commissioners Tim Carey, and Fritz von Ibsch; Fire Chief Hank Teran; Deputy Chief Jared Moravec; Volunteer Program Coordinator Jay Rosenberg; and Finance Manager Ed Kaufman. Commissioners YongSuk Cho and Jack Metz were excused.

AGENDA ADDITIONS & DELETIONS

None.

FIRE CHIEF'S REPORT

- COVID-19 Update: Chief Teran provided an update on COVID-19 including the following:
 - A majority of Department members have begun the vaccination process for COVID-19. The 2nd round of vaccinations will begin next week.
- Battalion Chief promotional exam: The Department recently completed a Battalion Chief promotional testing process with six members successfully passing the exam.
- 2021 BOC Meeting Schedule: Chief Teran requested Commissioners provide staff with known BOC meeting conflict dates in 2021.
- IGWG Representatives from BOC: Commissioner Carey volunteered to be the Board representative on the Inter-Governmental Working Group (IGWG).
- Kitsap County Fire Chief Association: Chief Teran announced that his two year term as Chair of the Kitsap County Fire Chiefs Association has ended.
- Audit Exit Conference: Finance Manager Kaufman reminded the Board that the 2019 Audit Exit Conference would be on January 7, with Board representation by Commissioner Carey.

GOOD OF THE ORDER

None

PUBLIC COMMENT

None

CONSENT AGENDA

(Vouchers totaling \$1,359,085.01, December Payroll, Meeting Minutes 12/16/2020.)
Commissioner Carey moved to approve the Consent Agenda as presented.
Commissioner von Ibsch seconded the motion and the motion passed.

BUSINESS AGENDA

1. 2020 Work Plan Summary:

Chief Teran presented a summary of the 2020 Work Plan and requested the Board receive and file the completed plan. Major tasks completed during 2020 include the following:

- COVID-19 pandemic activities
- Information Technology Plan
- Policies & Procedures Update Plan
- Negotiation & ratification of two Collective Bargaining Agreements
- Succession Plan

Additional accomplishments in 2020 include:

- Core Values adopted
- WSRB Rating "4"
- 9th Paramedic
- Station construction completed
- New EVT hiring
- New Water Tender
- Wildland improvements
- Volunteer Firefighter Academy
- Battalion Chief exam

Commissioner von Ibsch moved to receive and file the 2020 Work Plan Summary as presented. Commissioner Carey seconded the motion and the motion passed unanimously.

2. 2021 Work Plan Proposal:

Chief Teran presented and requested approval of the 2021 Work Plan. The plan outlines the significant objectives identified for staff during 2021 including the following:

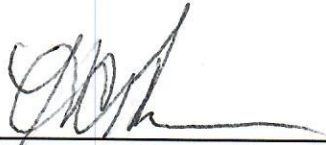
- COVID-19 ongoing efforts
- Hybrid Firefighter testing process
- Fire Code adoption
- Community Wildfire Plan (CWP) update
- Training consortium review and recommendation
- Implementation of the Policies & Procedures plan

The Chief also outlined numerous other initiatives that staff intends to complete during 2021. Commissioner Carey moved to accept the proposed 2021 objectives in the 2021 Work Plan as presented. Commissioner von Ibsch seconded the motion and the motion passed unanimously.

ADJOURNMENT

The meeting was adjourned at 7:22 PM.

Submitted by:

A handwritten signature in black ink, appearing to read 'H. Teran', written over a horizontal line.

Henry A. Teran, Board Secretary

Approved

January 20, 2021